MINUTES OF BOARD OF COUNTY
COMMISSIONERS
OF GUILFORD COUNTY

Greensboro, North Carolina
March 19, 2015

The Board of County Commissioners met in a duly noticed regular meeting on March 19, 2015 at 5:30 PM, in the Commissioners’ Meeting Room, 301W. Market St., Greensboro, NC.

PRESENT: Chairman Hank Henning, presiding; Vice Chairman Jeff Phillips; Commissioners Carolyn Q. Coleman, Kay Cashion, Alan Branson, Ray Trapp, J. Carlvena Foster, Justin Conrad, and Alan Perdue (joined the meeting by phone at 6:06 PM).

ABSENT: None.

ALSO PRESENT: Marty Lawing, County Manager; Mark Payne, County Attorney; Robin Keller, Clerk to the Board; Paul Lowe, Deputy Clerk to the Board; Michael Halford, Budget Director; Ben Chavis, Tax Director; Jeff Fowler, Security Director; Reid Baker, Finance Director; Bonnie Stellfox, Purchasing Director; John Dean, Human Resources Director; Clarence Grier, Deputy County Manager; Leslie Bell, Director of Planning & Development; Colonel T.R. Powers- Guilford County Sheriff’s Office; Captain K.L. Whitesell, Special Projects Division- Guilford County Sheriff’s Office; Thomas Marshburn, Parks Division Director; Dr. Jeffrey Williams, DSS Child & Family Services Division Director; Alexis Underwood, DSS Contracts Manager; and members of the media and community.

I. INVOCATION

Board Chaplin Chavis offered the invocation.

II. PLEDGE OF ALLEGIANCE

Chairman Henning led those present in reciting the Pledge of Allegiance.

III. WELCOME AND CALL TO ORDER

Chairman Henning welcomed those present and called the meeting to order at 5:46 PM.

IV. SPEAKERS FROM THE FLOOR

Debbie Maines, of High Point and a member of the High Point Central PTA, asked the Board to support the proposed improvements to High Point Central High School.
Anne Hice, of Pleasant Garden, commented on the value of agricultural production in the County, and thanked the Board for their efforts to strengthen the capacity of local farmers.

Darlene Garrett, of Greensboro and Guilford County Board of Education member, urged Commissioners to approve Option 2 under new business- which would fund all of the nine priority projects, and spoke to the needs of area schools.

V. PRESENTATIONS

A. Proclamation Recognizing March 2015 as "Social Work Month"

Commissioner Trapp read the Proclamation recognizing March 2015 as Social Work Month in Guilford County. Dr. Jeffery Williams, DSS Child & Family Services Division Director, accepted the Proclamation on behalf of the Department of Health and Human Services.

B. Proclamation Recognizing April 2015 as National County Government Month

Commissioner Kay Cashion read and then presented the Proclamation recognizing April 2015 as National County Government Month to County Manager Marty Lawing.

C. ADDENDUM Proclamation Declaring the Week of March 22 as Boys and Girls Club Week in Guilford County

Commissioner Phillips read the Proclamation declaring the week of March 22nd as Boys & Girls Club in Guilford County, and then recognized Jamie Cooper, Executive Director of the Greensboro Boys & Girls Club.

Cooper thanked the Board for acknowledging the efforts of his organization to improve the plight of children in the County.

VI. CONSENT AGENDA

A. BUDGET AMENDMENTS

1. a) Approve increase the Law Enforcement FY 2015 budget in the amount of $23,998.00 to reflect the appropriation for renovations at 5440 Millstream Rd. McLeansville, NC. These funds will be from Department of Justice Federal Forfeiture Funds.

   Removed from Consent Agenda

   b) Approve the Lease Agreement after it has been satisfied by the legal department to lease the new space for the District II Office located at 5440 Millstream Rd. McLeansville, NC. 27301. The unaudited balance of the Department of Justice Federal Forfeiture Fund before this purchase is $733,136.53.
The following Budget Ordinance Amendment was adopted:

**BUDGET ORDINANCE AMENDMENT**

**General Fund**

| Increase appropriation to Law Enforcement: | $23,998 |
| Increase Fund Balance Appropriated (Federal Forfeiture Funds): | $23,998 |

**B. CONTRACTS**

1. Approve the purchase of (40) forty Law Enforcement vehicles to include:

   a) (31) thirty-one full-size Police Pursuit Dodge Chargers, will be purchased from Ilderton Dodge Chrysler Jeep Ram, 701 S. Main Street, High Point, NC 27260, from NC State Term Contract 070B.  
   b) (3) three Intermediate Police Sedan Impalas, will be purchased from Bobby Murray Chevrolet, 1820 Capital Blvd, Raleigh, NC 27604, from NC State Term Contract 070B.  
   c) (4) four Chevrolet Tahoe PPV 9C1 Police Utility Vehicles, for the K9 Unit, will be purchased from Bobby Murray Chevrolet, 1820 Capital Blvd, Raleigh, NC 27604, from NC State Term Contract 070B.  
   d) (2) two undercover vehicles which will be purchased from local automobile dealerships, per County and State Guidelines.

   Total purchases will not exceed $1,276,437 and includes the 3% Highway Use Tax. The approved Capital Outlay listing for FY 2014/15, was reviewed and approved by the county wide vehicle replacement committee, for a total of 40 units to replace aging fleet, due to high mileage and increasing maintenance costs. NO ADDITIONAL COUNTY FUNDS REQUIRED.

2. Approve the amended (Price Only) contract, in substantial form, with ARO Community Services for in home aid services, by and through the Health and Human Services Department (Social Services Division). The total amount paid by the COUNTY to the CONTRACTOR under this Contract is not expected to exceed $95,836.00. This amount consists of $78,040.00 in Federal funds (HCCBG), $7,930.87 in State Funds (SSBG), and/or $9,865.13 in COUNTY funds. The contract period began on October 1, 2014 and end on September 30, 2015. NO ADDITIONAL COUNTY FUNDS REQUIRED.

3. Approve (Price Only) contract amendment, in substantial form, with Caring Hands for in home aid services, by and through the Health and Human Services Department (Social Services Division). The total amount paid by the COUNTY to the CONTRACTOR under this Contract is not expected to exceed $240,000.00. This amount consists of $184,050.00 in Federal funds (HCCBG), $31,062.50 in State Funds (SSBG), and/or $24,887.50 in COUNTY funds. The contract period began on October 1, 2014 and end on September 30, 2015. NO ADDITIONAL COUNTY FUNDS REQUIRED.

4. Approve (Price Only) contract amendment, in substantial form, with One Source of the Carolinas for in home aid services, by and through the Health and Human Services Department (Social Services Division). The total amount paid by the COUNTY to the CONTRACTOR under this Contract is not expected to exceed $100,000.00. This amount consists of $81,000.00 in Federal funds (HCCBG), $8,750.00 in State Funds (SSBG), and/or $10,250.00 in COUNTY funds. The contract period began on October 1, 2014 and end on September 30, 2015. NO ADDITIONAL COUNTY FUNDS REQUIRED.
5. Approve (Price Only) contract amendment, in substantial form, with Adult Center for Enrichment for adult day care services, by and through the Health and Human Services Department (Social Services Division). The total amount paid by the COUNTY to the CONTRACTOR under this Contract is not expected to exceed $293,341.48. This amount consists of $148,919.83 in Federal funds (HCCBG), $111,890.63 in State funds (SSBG), and $32,531.02 in COUNTY funds. The contract period will began on July 1, 2014 and end on June 30, 2015. NO ADDITIONAL COUNTY FUNDS REQUIRED.

6. Approve (Price Only) contract amendment, in substantial form, with Emmanuel Senior Enrichment Center for adult day care services, by and through the Health and Human Services Department (Social Services Division). The total amount paid by the COUNTY to the CONTRACTOR under this Contract is not expected to exceed $93,213.48. This amount consists of $53,150.00 in Federal funds (HCCBG), $29,888.18 in State funds (SSBG), and $10,175.30 in COUNTY funds. The contract period will began on July 1, 2014 and end on June 30, 2015. NO ADDITIONAL COUNTY FUNDS REQUIRED.

Removed from Consent Agenda
7. Review and approve a one year contract renewal with Pool Professionals of the Triad, Inc. for Pool Management and Lifeguard Services for Northeast Park, Bur-Mil Park and Hagan Stone Aquatic Center in the amount of $185,700.00 Contract will begin April 1, 2015 and end on March 31, 2016. NO ADDITIONAL COUNTY FUNDS REQUIRED.

8. ADDENDUM Approve inter-local agreement with Hope House Children's Advocacy Center, Family Services of the Piedmont, High point Police Department, District Attorney's Office, Guilford County Sheriff's Office, Guilford County on behalf of its DHHS, High Point Regional Hospital and Renner Children's Hospital outlining the Operational Protocol of the Collaborative tasked with providing coordinated community response services in the investigation, prosecution, treatment and prevention of Child victimization. NO ADDITIONAL COUNTY FUNDS

C. MISCELLANEOUS

1. Approve resolution appointing Steve Bowers, Kernersville Town Surveyor, as review officer for maps and plats within the corporate limits of Kernersville, NC pursuant to G.S. 47-30.2.

2. Approve resolution appointing Carrie Spencer, Jamestown Town Planner, as a review officer for maps and plat within the corporate limits and extraterritorial jurisdiction (ETJ) of Jamestown, NC pursuant to G.S. 47-30.2.


4. Accept and approve the Tax Department's Beverage License and Tax Collection Reports for the month ending February 28, 2015. Complete report maintained on file with the Clerk to Board.

5. Approve the following sets of County Commissioner's Meeting Minutes: 3/05/2015 - Work Session 3/05/2015 - Regular Meeting
Motion was made by Commissioner Alan Branson, and seconded by Commissioner Kay Cashion to approve the consent agenda.

VOTE: Motion carried 9 – 0.
NOES: None.

ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE CONSIDERATION

B.7. Review and approve a one year contract renewal with Pool Professionals of the Triad, Inc. for Pool Management and Lifeguard Services for Northeast Park, Bur-Mil Park and Hagan Stone Aquatic Center in the amount of $185,700.00. Contract will begin April 1, 2015 and end on March 31, 2016. NO ADDITIONAL COUNTY FUNDS REQUIRED.

Commissioner Coleman asked for clarification regarding the timing of the proposed contract approval and questioned the staffing needs at the County’s various parks and aquatic centers.

Thomas Marshburn, Parks Division Director, explained that the approval constituted an amendment to an existing contract, and reviewed the staffing that would be provided at each facility. Marshburn noted that the required number of lifeguards would vary depending on the size of the pool and the number of individuals utilizing a particular facility.

Commissioner Coleman inquired regarding the County’s liability in cases of injury or death.

Mark Payne, County Attorney, replied that the County would be liable for any instances of injury or death resulting from faulty equipment that was maintained by Departmental staff, and shared that the contractor, Pool Professionals of the Triad, Inc., would be held responsible for situations involving negligent employees whose actions’ resulted in the injury or death of pool patrons.

Commissioner Foster questioned if the lifeguards were all contracted employees.

Marshburn stated that his Department’s entire lifeguard staff consisted of contract employees.

Motion was made by Commissioner Carolyn Q. Coleman, and seconded by Commissioner Ray Trapp to approve a one year contract renewal with Pool Professionals of the Triad, Inc. for Pool Management and Lifeguard Services for Northeast Park, Bur-Mil Park and Hagan Stone Aquatic Center in the amount of $185,700.00. Contract will begin April 1, 2015 and end on March 31, 2016. NO ADDITIONAL COUNTY FUNDS REQUIRED.

VOTE: Motion carried 9 – 0.
NOES: None.
A.1.b. Approve the Lease Agreement after it has been satisfied by the legal department to lease the new space for the District II Office located at 5440 Millstream Rd. McLeansville, NC 27301. The unaudited balance of the Department of Justice Federal Forfeiture Fund before this purchase is $733,136.53.

Commissioner Cashion asked for clarification regarding the wording in the proposed agenda item, in particular the language that included the word “purchase”.

Captain Whitesell opined that the inclusion of the word “purchase” in the agenda item was a mistake, and noted that the property would be leased by the Sheriff’s Office.

Motion was made by Commissioner Kay Cashion, and seconded by Commissioner Allen Branson to approve the Lease Agreement after it has been satisfied by the Legal Department to lease the new space for the District II Office located at 5440 Millstream Rd. McLeansville, NC 27301.

VOTE: Motion carried 9 – 0.


NOES: None.

VII. NEW BUSINESS

A. Review and approve either option one or option two as detailed below:

Option 1 - Amend the following Guilford County Schools capital project ordinances:

- Increase Northwood Elementary School from $13,713 to $632,689
- Increase Dudley High School Traffic from $34,361 to $722,481
- Increase Northwest High School Traffic from $47,286 to $1,129,723
- Increase Hunter Elementary School from $235,104 to $19,272,434
- Increase High Point Central High School from $171,246 to $12,282,468
- Increase Bluford Elementary School from $215,772 to $8,135,617

All capital project ordinance changes funded from Bond Proceeds. This option allows the Board of Education to construct six of the nine priority projects. Based on initial cash flow projections from the Guilford County Schools, the initial construction phases for these projects plus the remaining phases for existing, in-progress projects will require approximately $60 million through June 2016. Approximately $24 million will be required after June 2016 for the projects identified above. An additional $48 million will be required after June 2014 to begin construction phases on the remaining three priority projects (Smith High School, Western High School, and Guilford Middle School). This action does not commit the county to a specific bond issuance amount or issuance date. The timing and amount of future bond issues will be based on revised cash flow needs.

Option 2 - Amend the following Guilford County Schools capital project ordinances:

- Increase Northwood Elementary School from $13,713 to $632,689
- Increase Dudley High School Traffic from $34,361 to $722,481
- Increase Northwest High School Traffic from $47,286 to $1,129,723
- Increase Hunter Elementary School from $235,104 to $19,272,434
- Increase High Point Central High School from $171,246 to $12,282,468
- Increase Bluford Elementary School from $215,772 to $8,135,617
- Increase Smith High School from $83,656 to $6,795,672
Increase Western High School from $77,344 to $7,214,731 * Increase Guilford Middle School from $331,976 to $34,740,917 All capital project ordinance changes funded from Bond Proceeds.

Vice Chairman Phillips shared his interest for pursuing Option One as it was presented to the Board, and asked attending School Board staffers to address the consideration.

Julius Monk, Executive Director of Facilities- Guilford County Schools, shared that several improvement projects, including HVAC upgrades, were currently being implemented.

Vice Chairman Phillips inquired how much the School Board would need to complete the various renovation projects.

Monk reported that the School Board would require $41 million dollars to fully close out the current System wide improvement initiatives.

Motion was made by Vice Chairman Phillips, and seconded by Commissioner Justin Conrad to approve Option One as presented to the Board.

Substitute motion was made by Commissioner J. Carlvena Foster, and seconded by Commissioner Carolyn Q. Coleman to approve Option Two as presented to the Board.

Michael Halford, Budget Director, informed the Board that they would have to amend their various motions to include the corresponding budget worksheets which described in detail the needed budget amendments that were associated with each option.

Commissioner Conrad commented that Option Two provided funding to athletic projects, and shared his interest to concentrate finite County resources on improving academics in local classrooms.

Commissioner Coleman replied that one could not separate athletics from academics. Coleman then spoke to the benefits of including various athletic programs in local schools. Coleman opined that not only does participation in organized sports help to develop a students’ character, but also assists youth in the County to be more active, and ultimately healthier.

Commissioner Trapp offered his support for Option Two because it would address issues found at Guilford Middle School. Trapp added that as former student at the School, he knew that improvements were desperately needed to enhance the educational environment found at the facility.

Chairman Henning reviewed the various projects that were included under each option.
Substitute motion was made by Commissioner J. Carlvena Foster, and seconded by Commissioner Carolyn Q. Coleman to approve Option Two as detailed below, to include the Option Two spreadsheet:

Option 2 - Amend the following Guilford County Schools capital project ordinances:

* Increase Northwood Elementary School from $13,713 to $632,689
* Increase Dudley High School Traffic from $34,361 to $722,481
* Increase Northwest High School Traffic from $47,286 to $1,129,723
* Increase Hunter Elementary School from $235,104 to $19,272,434
* Increase High Point Central High School from $171,246 to $12,282,468
* Increase Bluford Elementary School from $215,772 to $8,135,617
* Increase Smith High School from $83,656 to $6,795,672
* Increase Western High School from $77,344 to $7,214,731
* Increase Guilford Middle School from $331,976 to $34,740,917

All capital project ordinance changes funded from Bond Proceeds.

**VOTE:** Substitute Motion failed 3 – 6.

**AYES:** Commissioners C. Foster, C. Coleman, R. Trapp.


Commissioner Coleman shared her displeasure that Option Two failed, and commented that she would be voting for Option One only under duress - due to the fact that Option Two had failed, and to ensure that the Schools were provided with funding to pursue some of the nine priority projects.

Commissioner Foster stated that she would also be voting for Option One, due to the fact that Option Two had failed, and to provide the School Board with the needed financial resources to start to implement the nine indentified priority projects.

Commissioner Trapp opined that he supported Option Two, and would be unable to vote for Option One.

Commissioner Cashion commented that she would support Option One, but requested that the Board work to address the remaining projects in a timely manner to assist the Schools with implementing the various renovation projects.

Commissioner Branson expressed his interest in supporting the Schools, but also shared his concerns regarding past School Board actions, including the purchase of the Immaculate Heart of Mary property. Branson then noted that busing could be one possible solution for overcrowding issues faced by the School Board.

Vice Chairman Phillips assured the School Board members and staffers in attendance that the Commissioners would work to ensure that the Schools were provided with the necessary funding to support the remaining priority projects.

Commissioner Foster thanked the School Board staff for their hard work and commitment to the County’s youth.
Motion was made by Vice Chairman Phillips, and seconded by Commissioner Justin Conrad to approve Option One as detailed below, to include the Option One spreadsheet:

Option 1 - Amend the following Guilford County Schools capital project ordinances:
* Increase Northwood Elementary School from $13,713 to $632,689
* Increase Dudley High School Traffic from $34,361 to $722,481
* Increase Northwest High School Traffic from $47,286 to $1,129,723
* Increase Hunter Elementary School from $235,104 to $19,272,434
* Increase High Point Central High School from $171,246 to $12,282,468
* Increase Bluford Elementary School from $215,772 to $8,135,617

All capital project ordinance changes funded from Bond Proceeds.

This option allows the Board of Education to construct six of the nine priority projects. Based on initial cash flow projections from the Guilford County Schools, the initial construction phases for these projects plus the remaining phases for existing, in-progress projects will require approximately $60 million through June 2016. Approximately $24 million will be required after June 2016 for the projects identified above. An additional $48 million will be required after June 2014 to begin construction phases on the remaining three priority projects (Smith High School, Western High School, and Guilford Middle School). This action does not commit the county to a specific bond issuance amount or issuance date. The timing and amount of future bond issues will be based on revised cash flow needs.

VOTE: Motion carried 8 – 1.
NOES: Commissioner R. Trapp.

B. New Business from County Commissioners

Commissioners did not consider any additional topics under new business.

VIII. Appointments and Reappointments to Various Boards and Commissions

Commissioner Coleman read the listing of the various appointments and reappointments.

**Parks & Recreation Commission**
- Appoint Frank Forde (term expiring 3/19/16)
- Appoint Richard Feulner (term expiring 3/19/16)
- Appoint Michael Pitman (term expiring 3/19/16)
- Appoint Justin Washington (term expiring 3/19/16)
- Appoint Gil Vaughn (term expiring 3/19/16)

**Piedmont Triad Airport Authority**
- Reappoint Steve Showfety (term expiring 4/01/18)

**Nursing Home Community Advisory Board**
- Appoint Latoya Lowery (term expiring 3/19/19)
Motion was made by Commissioner Alan Branson, and seconded by Commissioner Carolyn Q. Coleman to approve appointments and reappointments to various boards and commissions.

VOTE: Motion carried 9 – 0.
NOES: None.

IX. COMMENTS FROM COMMISSIONERS

Commissioner Branson shared that he recently attended a Girl Scouts Gold Award Ceremony, and the Sheriff's Departments’ Awards banquet. Branson also noted that he had the opportunity to tour the new District II office, and thanked public safety staff for their service to the County.

Commissioner Coleman opined that she had been reappointed Assistant Secretary of the National NAACP, and expressed her condolences to the friends and family of the late Reverend Dr. Howard Chubbs. Coleman then recognized Dr. Lemont Johnson, a doctoral student at NC A&T University, and Evelyn Leathers, a former colleague from her Adult Education Masters Program at NC A&T University.

Chairman Henning congratulated Commissioner Coleman on her reelection.

Commissioner Cashion shared that she had recently attended a Sandhills Board meeting, and received updates regarding new State regulations. Cashion also noted that she is currently the Board’s liaison to the Library Board of Trustees, and added that she was looking forward to serving in that capacity. Cashion then expressed condolences on the passing of the Reverend Dr. Howard Chubbs.

Commissioner Foster commented that she was recently appointed to the State Employees’ Credit Union Board of Advisors, and then recognized a student who was attending the meeting.

Commissioner Conrad noted that the Board had approved six of the nine priority projects.

Commissioner Trapp shared that he would be participating in a community dialogue regarding police best practices in the minority community hosted by Kappa Alpha Si, and expressed his condolences to the family of the late Reverend Dr. Howard Chubbs.

Commissioner Perdue apologized that he could not be present for the meeting, but shared his appreciation that he could participate electronically.

X. COMMENTS FROM COUNTY MANAGER

Lawing asked the Board to set a work session for April 2\textsuperscript{nd} to discuss Countywide goals and objectives.

The Board set a work session for April 2\textsuperscript{nd} at 3:30 PM.
XI. **HOLD CLOSED SESSION PURSUANT TO N.C.G.S.143-318.11 FOR THE PURPOSES OF DISCUSSING CERTAIN PERSONNEL MATTERS AND TO CONSULT WITH THE COUNTY ATTORNEY.**

Motion was made by Commissioner Justin Conrad, and seconded by Commissioner Ray Trapp to enter into closed session pursuant to NCGS §143-318.11 for the purposes of discussing certain personnel matters and to consult with the County Attorney.

Meeting went into Recess at 6:47 PM. Meeting Reconvened at 8:35 PM.

### Merit Pay Considerations for Elected & Appointed Department Directors

Upon return from Closed Session into Open Session Commissioner Ray Trapp made the following motion, which was seconded by Commissioner Justin Conrad to approve the following pay adjustments associated with the annual merit review process for the Elected and Appointed Positions:

- **Sherriff**: 2%
- **Register of Deeds**: 2%
- **County Manager**: 2.1394%
- **Clerk to Board**: Flat Rate Adjustment to $71,375.32
- **Tax Director**: 1.9866%
- **Finance Director**: 2.1394%
- **County Attorney**: 1.6045%
- **Elections Director**: Flat Rate Adjustment to $90,000.00

**VOTE:** Motion carried 7 – 0.


**NOES:** None.

**ABSENT:** Commissioners A. Perdue and C. Coleman.

XII. **ADJOURN**

The Board adjourned the meeting by unanimous consent at 8:36 PM.

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Deputy Clerk

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Chairman